

2018 Instructor-Led Online Class Schedule

www.elearnlogic.com/download/schedule18.pdf

Class Code	Class Description	Date	Time
Apps-A	Office 365 Apps	TBD	
Excel2016-A	Excel - Critical Skills	5-Nov	9-11a MST
Excel2016-B	Excel - Worksheet Manipulation	17-Dec	9-11a MST
Excel2016-B	Excel - Worksheet Manipulation	27-Nov	9-11a MST
Excel2016-C	Excel - Formulas and Functions	17-Dec	1-3p MST
Excel2016-C	Excel - Formulas and Functions	30-Nov	11-1p MST
Excel2016-D	Excel - Pivot Tables	21-Dec	1-3p MST
Excel2016-D	Excel - Pivot Tables	7-Dec	9-11a MST
OneDrive-A	Sharing Files and Online Tools Using Onedrive	20-Dec	9-11a MST
OneDrive-A	Sharing Files and Online Tools Using Onedrive	30-Nov	9-11a MST
OneNote-A	OneNote - Taking Digital Notes	21-Dec	11-1p MST
Open Time		5-Nov	11-1p MST
Open Time		6-Dec	9-11a MST
Open Time		7-Dec	11-1p MST
Outlook-A	Communication Strategies - Using Outlook	17-Dec	11-1p MST
Outlook-A	Communication Strategies - Using Outlook	27-Nov	1-3p MST
Photoshop-A	Selection and Layers	5-Nov	1-3p MST
Photoshop-B	Image Adjustments	26-Nov	9-11a MST
PowerBI-A	PowerBI Process Overview	26-Nov	11-1p MST
PowerBI-B	Power BI Visual Reports	11/30	1-3p MST
PowerBI-C	Data View, Relationships, and Query Editor	7-Dec	1-3p MST
PowerBI-D	PowerBI Web Service	20-Dec	1-3p MST
PowerBI-E	PowerBI DAX Programming	TBD	
PowerPoint2016-A	PowerPoint - Creating A Presentation	27-Nov	11-1p MST
PowerPoint2016-B	PowerPoint - Animating Graphics	6-Dec	1-3p MST
Skype-A	Remote Meetings - Using Skype	21-Dec	9-11a MST
Skype-A	Remote Meetings - Using Skype	26-Nov	1-3p MST
Teamsite-A	Teamsite - Using SharePoint Development Tools	TBD	
Teamsite-A	Teamsite - Using SharePoint Development Tools	TBD	
Word2016-A	Word - Critical Skills	6-Dec	11-1p MST
Word2016-B	Word - Sections/Header/Footer	TBD	
Word2016-C	Word - Long Document	20-Dec	11-1p MST

Online Remote Full Day Class Schedule 9-4p MST			
	Class Name	Class Description Link	Full Day Classes 9-4 MST
A d o b e	Acrobat11-1	Create & Modify PDF	Custom Class
	Acrobat11-2	Develop Forms & Customizing PDF	Custom Class
	InDesignCC-1	Create Brochures & Catalogs	Custom Class
	InDesignCC-2	Create Long Documents	Custom Class
	PhotoshopCC-1	Understanding Selection & Layer	Custom Class
	PhotoshopCC-2	Touchup Tools & Image Adjustment	Custom Class
	IllustratorCS6-1	Create Logos & Artwork	Custom Class
M i c r o s o f t	Excel2016-1	Formulas, Formatting, Printing	Custom Class
	Excel2016-2	Functions, Chart & PivotTable	Custom Class
	ExcelPowerPivot(1/2 Day)	Excel PowerPivot, View, Query, Map	Custom Class
	Excel2016-3	Advanced Features	Custom Class
	Excel2016-5 VBA	VBA Programming	Custom Class
	Outlook2013-1	Email Org, Meeting, Contacts	Custom Class
	Visio2010-1	Flow, Org Charts / Drawing	Custom Class
	OneNote2013-1 (1/2 Day)	Electronic Note Taking	Custom Class
	Publisher2010-1	Brochure and Fliers	Custom Class
	Project2013-1	Create a Project Plan	Custom Class
	Project2013-2	Manage a Project	Custom Class
	Word2013-1	Editing and formatting	Custom Class
	Word2013-2	Long Documents	Custom Class
	Word2013-3	Legal Documents	Custom Class
	PowerPoint2016-1	Create a Presentation	Custom Class
	PowerPoint2016-2	Animation and Graphics	Custom Class
D a t a b a s e	CrystalReports2013-1	Create Report, Select Expert, Groups	Custom Class
		Formulas, Conditional, Charts, Export	Custom Class
	CrystalReports2013-2	Sections, Prompt, Formula, Processing	Custom Class
		Formula Processing, Sub Reports	Custom Class
	Access2013/16-1	Create a Database	Custom Class
	Access2013/16-2	Queries, Forms and Reports	Custom Class
	Access2013/16-3	Events and Macros	Custom Class
O t h e r	Project Management	PM 1-Day Class PM 3-Day Class	Custom Class
	Office 365	MS Office Online, OneDrive	Custom Class
	Adobe Dreamweaver	Web Development	Custom Class
	HTML and CSS	Web Development	Custom Class
	Google Drive	Google Drive	Custom Class

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[Policy Summary](#)