

2024 Remote Online & Instructor-Led Schedule

6-Hour Full Day Classes Offered

Excel365-1 - Formulas, Formatting and Printing	Class Dates: 5/9, 7/8, 10/10
Excel365-2 - Functions, Charts and PivotTables	Class Dates: 5/30, 7/9, 10/24
Excel365-3 - Advanced Features	Class Dates: 6/13, 7/11, 11/14
Excel365-5 - Visual Basic Programming for Excel (2 Days)	Call to schedule a class (801) 376-6687
Power BI Level 1 - Creating Visual Reports (1 Day)	Class Dates: 9/23
Power BI Level 2 – Query Editor And DAX Programming	Class Dates: 9/24
Power BI Level 3 - Pro Web	Class Dates: 9/25
Word365-12 - Building Professional Documents	Class Dates: 7/24
Outlook365-1 - Email Org, Meeting, Contacts	Class Dates: 3/29, 7/25
Access2016-1 - Create a Database	Call to schedule a class (801) 376-6687
Access2016-2 - Queries, Forms and Reports	Call to schedule a class (801) 376-6687
Access2016-3 - Subforms, Macros, and Switchboard	Call to schedule a class (801) 376-6687
Project2016-1 - Create a Project Plan	Call to schedule a class (801) 376-6687
Project2016-2 - Manage a Project	Call to schedule a class (801) 376-6687
PowerPoint365-12 - Effective Presentation Skills	Class Dates: 12/10
Visio 2016-1 - Flow, Organization Charts / Drawing	Call to schedule a class (801) 376-6687
Microsoft Publisher - Fundamental Concepts	Call to schedule a class (801) 376-6687
PhotoshopCC-1 - Understanding Selection & Layer	Class Dates: 12/16
PhotoshopCC-2 - Touch-Up Tools and Image Adjustments	Class Dates: 12/17
InDesignCC-1 - Create Brochures and Catalogs	Call to schedule a class (801) 376-6687
InDesignCC-2 - Tools, Formatting and Creating Long Docs	Call to schedule a class (801) 376-6687
IllustratorCC-1 - Graphic Design and Custom Illustrations	Call to schedule a class (801) 376-6687
AcrobatDC-1 - Create & Modify PDF	Call to schedule a class (801) 376-6687
Crystal Reports 2013/2016 - Fundamental (2 Days)	Call to schedule a class (801) 376-6687
Crystal Reports 2013/2016 - Intermediate (2 Days)	Call to schedule a class (801) 376-6687
HTML5 - Creating A Web Site	Call to schedule a class (801) 376-6687
Project Management Techniques (1 Day)	Class Dates: 4/18
Project Management Technique (3 Days)	Call to schedule a class (801) 376-6687

Contact Information

Contact: Jeff Hutchinson, (801) 376-6687, jeffhutch@elearnlogic.com,

Register For A Class: <http://www.elearnlogic.com/register.html>.

Website: <http://www.elearnlogic.com>

2.5-Hour Classes Offered

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Excel-A – Beginning Excel	9/24 6-8:30pm
Excel-B – Formulas, Functions, and Protection	9/26 6-8:30pm
Excel-C – Formatting, Printing and Macros	10/8 6-8:30pm
Excel-D – Advanced Formulas	10/10 6-8:30pm
Excel-E – Tables, Charts and Pivot Tables	11/20 6-8:30pm
Office 365 - Teams Project, Channels, and Remote Meetings	
Office365 - OneDrive-A Sharing Files/Online Tools Using Onedrive	Call to schedule a class (801) 376-6687
Office365 - OneNote-A Taking Digital Notes	Call to schedule a class (801) 376-6687
Office365 - Outlook-A Communication Strategies - Using Outlook Online	Call to schedule a class (801) 376-6687
PowerBI-A – Process Overview - Introduction/Overview	Call to schedule a class (801) 376-6687
PowerBI-B – Creating Visual Reports	Call to schedule a class (801) 376-6687
PowerBI-C - Data View, Relationship, Query Editor	Call to schedule a class (801) 376-6687
PowerBI-D – Pro Web Service	Call to schedule a class (801) 376-6687
PowerBI-E - DAX Programming	Call to schedule a class (801) 376-6687
PowerPoint-A - Creating Presentations	Call to schedule a class (801) 376-6687
PowerPoint-B - Animating Graphics	Call to schedule a class (801) 376-6687
Word-A - Critical Skills	Call to schedule a class (801) 376-6687
Word-B - Sections/Header/Footer	Call to schedule a class (801) 376-6687
Word-C - Long Document	Call to schedule a class (801) 376-6687
Photoshop-A - Selection and Layers	10/22 6-8:30pm
Photoshop-B - Image Adjustments	11/12 6-8:30pm

Remote Online Course:

- Classes are **2-hours** or **6-hours** in length.
- Each course has a **focused topic**.
- **Courseware** is downloadable and printable.
- **Exercise files** are provided for **Hands-On** experience.
- The course is **interactive** (you can ask questions at any time).
- A **Chat room** is available if you have unique / off-topic questions.
- The teacher can switch to **view the student's screen** if necessary.
- A **conference phone number** is provided if you don't have a headset.
- **Email support** is available after the class (if you get stuck on a concept).

See sample course: <http://www.elearnlogic.com/photodemo.html>

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Additional Information: [Remote Online Class Details](#)